Overview:
The Adventure WV First Year Trips (AWV FYT) program is WVU’s Outdoor Orientation Program; working with over 1,000 incoming students each summer to run 5-6 day adventure-based trips along with other initiatives to support the first-year experience. The FYT Graduate Assistant (GA) assists in the management of various Adventure WV First Year Trips initiatives; both throughout the academic year and during the summer trips season through training, programming, staff management, and other logistical support.

Academic year projects may include academic course management and grading, coordination of short-term programs, data compilation and analysis, service project coordination, scheduling and reservations for programs, student staff recruitment, risk management system preparation, tracking of staff credentials, and other areas of program support. Responsibilities during the summer programming season may include leading multi-day training trips for student leaders, serving as an on-site coordinator for select programs, supervising leaders working in the field, emergency response, and logistics (food, equipment, transportation). In conjunction with FYT responsibilities, the GA may be asked to fulfill responsibilities associated with the Adventure WV program as needed, such as administrative support, challenge course support, and expedition program leadership. Finally, the GA is part of the Adventure WV management team and is expected to attend and engage in periodic staff meetings and retreats, as their academic schedule allows.

Job Requirements:
- Bachelor’s degree
- Accepted and enrolled in a WVU graduate program (candidates may apply for the GA position pending acceptance at WVU)
- Experience in outdoor and experiential education
- Experience in outdoor trip leadership, group facilitation, risk management, and staff supervision
- Excellent communication skills
- Current CPR and a Wilderness First Aid or Wilderness First Responder Certification- AWV may have the ability for GA candidates to obtain these certifications in-house upon acceptance, but preference will be given to candidates who already possess these certifications

Compensation: A 12-month graduate assistantship at WVU includes a stipend totaling $18,000 per year. In addition to the stipend, a full tuition waiver and health insurance are included. Additional student fees required by the university are not covered under the tuition waiver- this varies by department on campus. More information on the logistics of WVU GA positions can be found here. If not taking classes during the summer season, the FYT GA may have the opportunity to work hourly full-time instead.

Starting Date: Highly preferred start date of May or June of the following season (pending academic status, the GA may spend the summer season working officially as a temp employee, and then transition to GA position with the start of the Fall semester).

Contact: Tricia Chan, Adventure WV Program Coordinator, patricia.chan@mail.wvu.edu