Overview:
The WVU Outdoor Education Center (WVU OEC) is Adventure WV’s local, off-site facility hosting custom high and low challenge course elements, canopy tour course, conference center, and rustic lodging facilities. The OEC serves as a base for a variety of day and overnight programs throughout the year, serving both students at WVU and the local community. The OEC Graduate Assistant (GA) assists in the management of various Adventure WV OEC programs, facilities, and services; both throughout the academic year and during the summer season.

Academic year projects include but are not limited to: Fall and spring semester class teaching and grading, data compilation and analysis, staff retraining sessions, site maintenance and inspection and other areas of program support. Summer duties include but are not limited to leading multi-day training programs for student leaders, serving as an on-site coordinator for select programs, supervising leaders working in the field, emergency response, and program logistics (scheduling, staffing and customer service procedures). In conjunction with OEC responsibilities, the GA may be asked to fulfill responsibilities associated with the Adventure WV program as needed, such as administrative support or First-Year Trip and Outdoor Rec Center support. Finally, the GA is part of the Adventure WV management team and is expected to attend and engage in periodic staff meetings and occasional full and multi-day staff retreats.

Job Requirements:
- Bachelor’s degree
- Accepted and enrolled in a WVU graduate program (candidates may apply for the GA position pending acceptance at WVU)
- Experience in challenge course and zip-line canopy tour operations and facilitation
- Experience in outdoor trip leadership, group facilitation, risk management, and staff supervision
- Excellent communication skills
- Current CPR and a Wilderness First Aid or Wilderness First Responder Certification- AWV may have the ability for GA candidates to obtain these certifications in-house upon acceptance, but preference will be given to candidates who already possess these certifications
- Possess or be willing to obtain certifications in both challenge course and zip-line canopy tour operations through pre-identified vendors. Preference will be given to candidates who already possess these certifications.

Compensation: A 12-month graduate assistantship with a stipend totaling $18,000 per year (total stipend amounts are subject to change). In addition to the stipend, a full tuition waiver and health insurance are included. Additional student fees required by the university are not covered under the tuition waiver- this varies by department on campus. More information on the logistics of WVU GA positions can be found here.

Starting Date: Highly preferred start date of May or June of the following season (pending academic status, the GA may spend the summer season working officially as a temp employee, and then transition to GA position with the start of the Fall semester).

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